

City of Hawkins
City Council Minutes
December 21, 2020

On this day December 21, 2020 at 6:00 PM, Mayor Pro Tem, Clara Kay, called a regular City Council meeting to order with council members Greg Branson, Eric Maloy, Clara Kay, and Cody Jorgenson present. Mayor Stephen Lucas and Wende Haney were not present for the meeting. The department heads present were Dona Jordan, Manfred Gilow, Norma Hallmark, Bucky Elkins, and Mike Maberry.

Greg Branson gave the invocation.

Mayor Pro Tem Clara Kay stated that it was an honor to be present and conduct the meeting. Ms. Kay stated that she wished everyone well.

Greg Branson made a motion to approve the minutes for the November 16, 2020 and November 23, 2020 Council Meetings; seconded by Cody Jorgenson.

During departmental reports Council Member Eric Maloy expressed concerns regarding the water and the flushing of fire hydrants. The Council discussed having a form available to the public for water and sewer issues. The Council also discussed having a log of all flushing of the fire hydrants and a monthly maintenance schedule for the flushing of the hydrants. During the Fire Department report, Council Member Greg Branson stated that in last month's packet there was an invoice for bunker gear but there was no discussion regarding the gear. Fire Chief Bucky Elkins stated that "Steve" told him the purchase of the gear was all approved. Dona Jordan stated that the item had never been on the agenda and the Council did not approve the \$27000 unbudgeted expenditure. Eric Maloy stated that he had asked for reports stating who equipment was issued to including radios, pagers, and bunker gear including the sizes and how much life is left on the gear. Fire Chief Elkins stated that he had that information already. Eric Maloy stated that the Council did not have the information. Cody Jorgenson stated that the Council needed have to have a workshop before the next scheduled meeting. Mr. Jorgenson asked that Fire Chief Elkins get the figures together for the workshop for the additional funding needed to operate his department. Greg Branson made a motion to approve the departmental reports; seconded by Eric Maloy. The motion passed unanimously.

Cody Jorgenson made a motion to approve a variance for Barnyard Kids Learning Center for a fire alarm system until March 1, 2021. The motion was seconded by Eric Maloy. The motion passed unanimously.

Greg Branson made a motion to approve the awarding of the bid for the Jeffrey Street Lift Station and Force Main Replacement, TxCDBG Contract No. 7219190 to AAA Construction, Inc. at a price of \$319803.45. The motion was seconded by Cody Jorgenson. The motion passed unanimously.

Cody Jorgenson made a motion to approve a building permit for 178 Baxter Street to Celeste Carpenter for a used Manufactured home; seconded by Greg Branson. The motion passed unanimously.

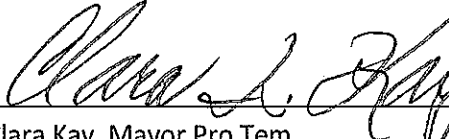
Greg Branson made a motion to approve a building permit for 150 Pacific Street (314 Pennal Street) to Mary Tackett for a 16X20 Shop Building; seconded by Eric Maloy. The motion passed unanimously.

Greg Branson made a motion to approve the renewal of an RV Permit for a 2004 Windstar RV Vin #3418 for 150 Pacific Street to Mary Tackett; seconded by Eric Maloy. The motion passed unanimously.


During discussion on the revised building permit application, Greg Branson stated that a building inspector should be placed on the agenda for the next scheduled meeting. Greg Branson made a motion to approve a revised building permit application; seconded by Cody Jorgenson. The motion passed unanimously.

Greg Branson made a motion to approve the hiring of James Schaffner as full-time police officer effective 1-1-2021; seconded by Eric Maloy. The motion passed unanimously.


Greg Branson made a motion to adjourn the meeting; seconded by Cody Jorgenson. The motion passed unanimously.


Clara Kay, Mayor Pro Tem

12-22-2020
Date



Attest:


Dona R Jordan, City Secretary

City of Hawkins
City Council Minutes
January 11, 2021

On this day January 11, 2021 at 6:00 PM, Mayor Stephen Lucas called a Fire Department Workshop and Special City Council Meeting to order with council members Greg Branson, Clara Kay, Eric Maloy, and Cody Jorgenson present. Wende Haney was not present for the meeting. The department heads present were Dona Jordan and Bucky Elkins.

Clara Kay gave the invocation.

Mayor Lucas called the workshop to order. Cody Jorgenson stated that the reason the workshop was scheduled was because money was spent that was not in the budget. Fire Chief Bucky Elkins stated that he thought that he could just move money around and make the budget work until he started to receive Revenue Rescue funds. Mayor Lucas stated that before the Fire Department started collecting with Revenue Rescue that it had to be brought before the Council and that the payments had to go through City Hall. There was discussion about check out sheets for the trucks. Cody Thompson stated that it sounded like the Council wanted inventory sheets. Cody Jorgenson stated that an inventory list on each truck is what was needed. Mayor Lucas closed the workshop.

Cody Jorgenson made a motion to have an inventory sheet submitted to the Council on each Fire Truck each month; seconded by Clara Kay. The motion passed unanimously.

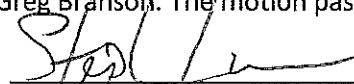
Eric Maloy made a motion to have a formal list of all Pagers, Radios, and Bunker Gear at the Hawkins Volunteer Fire Department listing who the equipment was assigned to and submitted to the Council each month; seconded by Cody Jorgenson. The motion passed unanimously.

Eric Maloy made a motion to have a current list of all Hawkins Volunteer Fire Fighters signed and dated by the Fire Chief to be submitted to City Hall with 24 hours of a change to the roster; either additions or deletions to the roster. The motion was seconded by Clara Kay. The motion passed unanimously.

Clara Kay made a motion to accept the resignation of Cindy Douthitt as Municipal Judge effective January 4, 2021; seconded by Cody Jorgenson. The motion passed unanimously.

Cody Jorgenson made a motion to approve Ordinance No. 210111 abolishing the office of the Municipal Judge; seconded by Greg Branson. Cody Jorgenson, Greg Branson, and Eric Maloy voted for the motion. Clara Kay abstained from voting. The motion so carried.

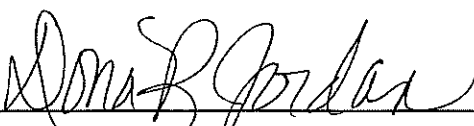
Clara Kay made a motion to adjourn the meeting; seconded by Greg Branson. The motion passed unanimously.



Stephen Lucas, Mayor
1/12/2021

Date



Attest: 

Dona R Jordan, City Secretary